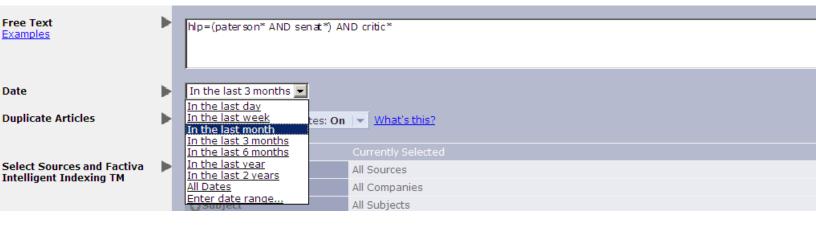
Factiva News Search 2009

Type in your keywords and connectors and choose the date or date range.

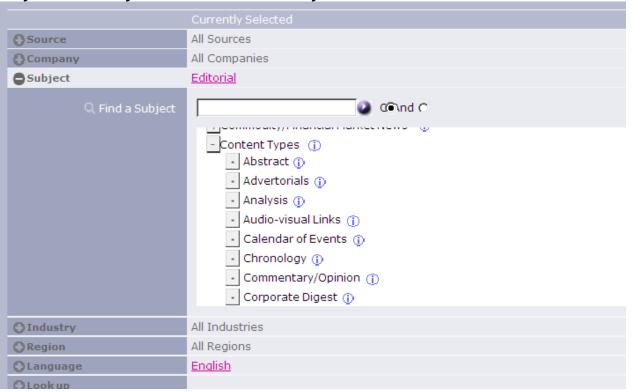


Click on the + next to search for your source(s). Click on the names of the sources you want. Click on the highlighted source again to deselect.

Click on the ^① next to a source or content type to find out more information, like coverage dates of a particular publication or whether it is in full text or abstract.



Clicking on the Osubject if you need to select a content type, like editorials or obituaries, so you can limit your search to those only.



You can choose to search full article or headline lead para, and you can sort by oldest or most recent.



<u>Viewing your results</u>

Click on Frames on top right under View as Full Article .

This will allow you to view your list and individual articles without opening another window.

- You can view a single article by clicking on the headline link.
- If you check off multiple articles you want to view or save, you can email, print, save your results (top left).
- You'll be prompted to save in headline or article format article format is the full article.
- On the top right, save your search to run again later. If you don't access it for 30 days it will auto delete. You can also save the search as an alert that you can access regularly.
- Modify search let's you refine your search; New search takes you back to a clear search screen.
- On top right, you can view your search as full article, keywords in context, and headline lead paragraph.

